

## **IMPORTANT: READ ME FIRST** **CardioChek HRA™ Quick Start Guide**

### **Accessing the program for the first time**

The CardioChek HRA application is password protected. Each time a user opens the program, a **Login** window appears and a 'User Id' and 'Password' must be entered to access the health risk assessment software.

**Important:** The first time the software is launched, the following must be entered:

**User Id: admin**  
**Password: masterkey**

Once you have completed the initial login, it is recommended that you change the User Id and Password. To create a unique login, click 'Maintenance', click 'Manage Screeners', and then highlight the 'Admin' account. Once you have highlighted the account, click 'Edit', change the User Id, change the Password, rename the account, and click 'Update' to save your changes.

**Important:** CardioChek does not maintain User Id's or Passwords. Store your newly created User Id and Password in a safe place. If you forget your login information, you will be required to reload the software.

### **Software Registration**

Once the installation of the CardioChek HRA software is complete, a Software Registration screen will appear. If the screen does not appear, it can be located by clicking 'Maintenance' and then 'Renew Registration' on the CardioChek HRA toolbar.

The CardioChek HRA program is licensed for download to one (1) computer per HRA software copy.

You must register this product.

On the Software Registration screen, a unique Software Code is displayed and a Registration Key will need to be obtained to register your copy of the CardioChek HRA software.

To obtain a Registration Key, complete all of the identification fields located at the bottom of the form. Begin by entering your unique software Serial Number (S/N).

**Important:** The software Serial Number (S/N) is unique to each individual copy of the CardioChek HRA program. The Serial Number is located on the CardioChek HRA software CD and also on the HRA software packaging.

In addition to the unique software Serial Number, complete the contact information

fields including Company Name, Address, City, State/Region, Postal Code, Country, Phone, Email, and Website if applicable.

Once all information has been entered, click 'Get Registration Key' located below the Registration Key field and your information will be sent to PTS, Inc. for authentication.

**Important:** Your registration key will be sent to the email address you provide!

Please note it may take a business day or two for PTS, Inc to process your Registration Key request.

If you do not have an internet connection or you are unable to register this product online, contact CardioChek Customer Service at + 317.870.5610 or send an email to [hra@cardiochek.com](mailto:hra@cardiochek.com).

After you click 'Get Registration Key', an **Information** window will appear confirming that your request for a Registration Key has been submitted. Click 'OK' to continue.

**Important:** Click the '10 Day Trial' button to immediately begin using your CardioChek HRA program. The CardioChek HRA program will operate without a completed registration for ten (10) days. At the end of ten (10) days, a Registration Key and completed registration will be required to continue use of the CardioChek HRA program.

Once you have received your Registration Key from PTS, Inc. via email, click on 'Maintenance', click 'Renew Registration', cut and paste or enter your Registration Key, and then click 'Register'. Your HRA software will now be registered.

If you do not have internet access, contact PTS, Inc. Customer Service at + 1.877.870.5610 (Toll-free inside the USA) or +1.317.870.5610 (Direct) and a Registration Key will be generated for you via phone.

## 10 Day Trial

By clicking the '10 Day Trial' button located on the **Software Registration** window, you may immediately begin using your copy of the CardioChek HRA program. The HRA program will operate without a completed registration for ten (10) days. At the end of ten (10) days, a Registration Key and completed registration will be required to continue using the HRA program.

**Important:** To prevent an interruption in use of the HRA software, it is highly recommended that you submit a request for a Registration Key at the time of installation and register your copy of the HRA software immediately upon receipt of the Registration Key.